

**SSG President Elect & President Job Description:**

**Term of office:**

2 years (President) + additional 6 months – 1 year as President Elect

**Eligibility:**

Active & paid up member of the Scottish Society of Gastroenterology and the British Society of Gastroenterology. Nominations will be submitted in writing to the Secretary and will consist of the signed agreement of the nominee, and the signatures of a proposer and seconder drawn from the Society along with a 200 word statement. If a vote is required then this will be followed in line with the SSG constitution.

**Job outline:**

Lead SSG council meetings and help organise/facilitate the annual SSG meetings. Work with RCPE admin team with things like NICE approval requests, day to day queries. Consider priorities of the society and how to promote.